This application form is for Community and Voluntary Sector (CVS) organisations who apply for Phase 6 of the CYPMHWB Fund. If approved, funding would be provided by the beginning of August 2025 with activities to commence as soon as possible in the autumn term.

Please read the guidance note before you prepare your application. This can be found here. For any further questions, please contact Claire Stewart: [claire.stewart@vanl.co.uk](mailto:claire.stewart@vanl.co.uk).

**Please complete your application electronically and submit by email to** [**cypmhwb@vanl.co.uk**](mailto:cypmhwb@vanl.co.uk) **no later than (*date*).**

|  |  |
| --- | --- |
| **Section 1: Your Organisation** | |
| Organisation Name |  |
| Organisation Address |  |
| Postcode |  |
| Contact Name |  |
| Contact Email |  |
| Contact Number |  |
| Secondary Contact Name |  |
| Secondary Contact Email |  |
| Secondary Contact Number |  |
| Website |  |
| Social Media |  |
| ALISS Link |  |

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| **Section 2: Your Project** | | | | | | |
| **2.1** **Project Name** | | | | | | |
|  | | | | | | |
| **2.2. Please provide a description of your project. (No more than 300 words)**  **Please give details such as:**   * **Aims** * **Beneficiary Groups** * **Activities** * **Staffing and Volunteers** * **Anticipated Impact** | | | | | | |
|  | | | | | | |
| **2.3 Please highlight which of the clusters you will be delivering your project in.** | | | | | | |
| Airdrie | Bellshill | Braidhurst | | Brannock | Calderhead | Caldervale |
| Cardinal Newman | Chryston | Clyde Valley | | Coatbridge | Coltness | Cumbernauld |
| Dalziel | Greenfaulds | Kilsyth | | OLH Cumbernauld | OLH Motherwell | St Aidan’s |
| St Ambrose | St Andrews | St Margaret’s | | St Maurice | Taylor |  |
| **2.3.1 Proposed start date:** | | ​​ | | **2.3.2 Proposed end date:** | | ​​ |
| **2.4 Please provide information on project delivery.**  **Please include details including:**   * **Length of project** * **Number of sessions** * **Number of young people per session, and will the cohort be different per session or the same cohort for the duration?**   **This should be completed for each cluster.** | | | | | | |
| Cluster 1: | | |  | | | |
| Cluster 2: | | |  | | | |
| Cluster 3: | | |  | | | |
| **2.5 Will additional staff be required for this project? If so, please provide details.** | | | | | | |
|  | | | | | | |
| **2.6 Will transport be needed to get participants to this project? If so, has this been accounted for in the budget?** | | | | | | |
|  | | | | | | |

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| **Section 3: Bank Account and Funding** | | | | | |
| **Bank account check**  **Please select the appropriate option below.** (If you do not have a bank account or access to a bank account, we will discuss arrangements with you should your application be successful.) | | | | | |
| Organisation bank account | | Access to a third-party bank account | | No bank account or access to a third-party bank account | |
| **Please tell us what funding you need to deliver your project in the cluster(s).** (Please add more rows as required. If you need any support with this, please contact Claire Stewart) | | | | | |
|  | **Item** | | **Description** | | **Cost** |
| **Cluster 1:** (*insert cluster name here*) | Staffing costs | |  | |  |
| Equipment | |  | |  |
| Staff/Volunteer travel expenses | |  | |  |
| Other costs (Please specify each item and show a cost for each item) | |  | |  |
| **Subtotal for Cluster 1** | |  | | |
| **Cluster 2:** (*insert cluster name here*) | Staffing costs | |  | |  |
| Equipment | |  | |  |
| Staff/Volunteer travel expenses | |  | |  |
| Other costs (Please specify each item and show a cost for each item) | |  | |  |
| **Subtotal for Cluster 2** | |  | | |
| **Cluster 3:** (*insert cluster name here*) | Staffing costs | |  | |  |
| Equipment | |  | |  |
| Staff/Volunteer travel expenses | |  | |  |
| Other costs (Please specify each item and show a cost for each item) | |  | |  |
| **Subtotal for Cluster 3** | |  | |  |
| **Subtotal for Clusters** | | |  | | |
| Organisational Overhead Costs (please detail any additional costs not already covered. This should be no more than 10% of the subtotal of funding applied for.) | | |  | |  |
| **Total funding Requested** | | |  | | |

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| **Section 4: Authorisation** | |
| **GDPR Statement – please read**  By signing this proposal, you consent to part or all of the information you supply being stored on a computer and it being used for the administration of the funding applications. Copies of this information may be provided to individuals or partner organisations that are helping us assess applications.  Voluntary Action North Lanarkshire – which manages the Community Solutions Programme – may share information with other grant funders and partner agencies to help prevent fraudulent applications and co-ordinate the process of complementary applications. | |
| **Organisation** | |
| **Name** |  |
| **Position in Organisation** |  |
| **Date** |  |
| **Digital Signature** |  |
| **Cluster 1:** | |
| **Name** |  |
| **Position in Cluster** |  |
| **Date** |  |
| **Digital Signature** |  |
| **Cluster 2:** | |
| **Name** |  |
| **Position in Organisation** |  |
| **Date** |  |
| **Digital Signature** |  |
| **Cluster 3:** | |
| **Name** |  |
| **Position in Organisation** |  |
| **Date** |  |
| **Digital Signature** |  |

**Appendix 1**

The following resources can be used by funded projects to support the evaluation of their project.

**Please find below linked resources:**

**Service Users Feedback Survey**

Funded projects can give the Service Users Feedback Survey to service users to gather feedback about the support they received. The feedback from this survey will support funded projects to complete their evaluation forms returned to VANL. The survey is available as a word document or as a JotForm link. VANL will summarise responses to the Jotform link and share the feedback with each project.

* [Service Users' Feedback Survey (Word Copy)](http://www.voluntaryactionnorthlanarkshire.org/sites/default/files/service_users_feedback_survey_for_funded_projects.docx)
* [Service Users' Feedback Survey (Online Survey)](https://form.jotform.com/232543369589066)

**Guidance for Funded Projects**

VANL provides guidance on preparing case studies and personal stories which can be shared with VANL via evaluation forms.

* [Guidance for Funded Projects on Preparing Case Studies](http://www.voluntaryactionnorthlanarkshire.org/sites/default/files/vanl_guidance_for_funded_projects_on_preparing_case_studies.docx)
* [Guidance for Funded Projects on Preparing Personal Stories](http://www.voluntaryactionnorthlanarkshire.org/sites/default/files/vanl_guidance_for_funded_projects_on_preparing_personal_stories.docx)